

**TITLE:** Airport - iFIDS Services Agreement

**DATE:** **March 7, 2023**

**TO:** City Council

**PUBLIC:** X

**INCAMERA:**

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**RECOMMENDATION:**

1. That a Service Agreement for \$3,163.08 plus applicable taxes per year be entered into with iFIDS.com Inc. for a five (5) year term; and
2. That the Mayor and City Clerk be authorized to sign the Agreement once prepared

**TOPIC & PURPOSE:**

To renew the iFIDS operational database and display system maintenance and support services agreement.

**BACKGROUND:**



iFIDS provides a web based operating system and support services for the Information Display Module that operates a flight status and public announcement display system in the Prince Albert Airport Terminal and the Prince Albert Airport website. Airlines using Prince Albert Airport terminal have access to the iFIDS system to enter their Arrival and Departure flight schedules for passenger communications purposes, at no cost to them.



iFIDS provides a web based operating system and support services for Aircraft Landing Fees and Aircraft Parking Fees Billing Module that takes the raw NavCanada aircraft movement data and calculates the eligible landing fees to be invoiced. This system is also a valuable tool to create reports on movement statistics like; revenue by client and aircraft types using YPA.

The original contract for these services, was entered into in 2013 and 2017 respectively both expiring in May 2023.

## PROPOSED APPROACH AND RATIONALE:

It is recommended to continue with the iFIDS Information Display Module system and technical services. Changing providers would require changing the message board hardware and training the airlines on new software. The system and services provided by iFIDS are meeting the needs of our Airport and its clientele. The inclusion of real-time Arrivals-Departures information on the Prince Albert Airport website has effectively eliminated calls to the Public Works department for such information. The system is readily expandable for future growth including baggage belt and passenger gate assignments

It is recommended to continue with the iFIDS Aircraft Landing Fees and Aircraft Parking Fees Billing Module system and technical services. Use of this system has streamlined the billing process including reduced billing errors and lost revenues. The flight data for reports has proven beneficial in supporting external funding requests and tracking airport COVID recovery progress.

Both of these modules are used by many major airports including Saskatoon's YXE.

## CONSULTATIONS:

Our regional airlines support the continued use of the Display Module. The City of Prince Albert Public Works and Finance departments supports the continued use of the Aircraft Landing Fees and Aircraft Parking Fees Billing Module system.

## COMMUNICATION AND/OR ANNOUNCEMENT PLAN:

None required.

## FINANCIAL IMPLICATIONS:

The 2023 Airport computer services operations budget of \$10,600 includes iFIDS and 3 other computer services; TracrNG (Runway reporting), AIM (Inspections and Incident reports) and general internet services. The total Annual cost for iFIDS is \$3,163.08 plus an estimated recoverable \$158.15 in GST. There is sufficient funding in the budget to cover this cost.

### Monthly Recurring System Maintenance and Support Fees

	Module	Unit Cost	Qty	Amount
1	System framework. Per concurrent user login license. 2 license minimum.	\$25.14	2	\$50.28
2	Information displays module. Per display license <sup>1</sup> .	\$33.29	1	\$33.29
3	Aircraft landing and parking fees billing module. Per 250K annual pax enplanement.	\$180.02	1	\$180.02
Total Monthly System Maintenance and Support Fees:				\$263.59

## OTHER CONSIDERATIONS/IMPLICATIONS:

There are no other considerations or implications for privacy or policy implications or official community plan or options to recommendation.

**STRATEGIC PLAN:**

The continued use of iFIDS module supports a digital strategy to simplify service delivery and seamless customer experience to provide an efficient air transportation network.

**PUBLIC NOTICE:**

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

**ATTACHMENTS:**

None

Written by: Corey Nygaard, Airport Manager

Approved by: Director of Public Works & City Manager