



RPT 20-252

TITLE: Crescent Acres Neighbourhood Plan Update - Contract Approval

DATE: June 16, 2020

TO: City Council

PUBLIC: X

INCAMERA:

RECOMMENDATION:

1. That the engineering services contract between AECOM and the City of Prince Albert for the update and completion of the Crescent Acres Neighbourhood Plan be approved for an amount of up to \$25,000; and
2. That the Mayor and City Clerk be authorized to execute the agreement on behalf of the City, once prepared.

TOPIC & PURPOSE:

The purpose of this report is to approve the engineering services contract between AECOM and the City of Prince Albert for the update and completion of the Crescent Acres Neighbourhood Plan.

BACKGROUND:

The current Crescent Acres Neighbourhood Plan (CANP) was completed by AECOM in January, 2013. The plan was not adopted by Council at that time and it remains in draft format.

Since 2013, most of the regulatory documents that pertain to the future development of Crescent Acres have been updated and approved, which includes:

- The Water Distribution Master Plan (AECOM),
- The Sanitary Sewer Master Plan (AECOM),
- The Stormwater Master Plan (AECOM),
- The Transportation Master Plan (Allnorth),
- The Official Community Plan (City Administration),
- The Zoning Bylaw (City Administration), and
- The Community Services Master Plan.

These plans form a significant part of the CANP so it needs to be updated accordingly.

PROPOSED APPROACH AND RATIONALE:

Earlier this year, Administration contacted AECOM in order to determine if they would be interested in submitting a proposal for the update of the CANP. In June, AECOM submitted a proposal for this project, see attached, which aligns with the work Administration indicated would need to be done. Based on the proposal letter, AECOM will be responsible for updating the Public Works related information and mapping and Administration will be updating the planning related information, the neighbourhood concept plan, and completing the public consultation prior to adoption.

The engineering services contract will be reviewed and executed once it is received.

CONSULTATIONS:

The department of Planning and Development Services consulted with the department of Public Works prior to starting this process – discussing the consultant options and reviewing the related, completed plans.

Unfortunately, due to COVID-19, there wasn't an opportunity to consult with the Planning Advisory Committee prior to commencement.

COMMUNICATION AND/OR ANNOUNCEMENT PLAN:

Once approved, the following will occur:

- Administration will continue to work together on the preparation and review of the CANP. This process will include the following departments:
 - Public Works,
 - Community Services,
 - Communications, and
 - Planning and Development Services;
- Administration will be reaching out to the Prince Albert District Planning Commission (PADPC), as the CANP speaks to RM of Prince Albert land that is located within the PADPC joint planning area; and
- The necessary public consultation will be undertaken by means that are considered safe, as well as informative, given the current state of affairs.

POLICY IMPLICATIONS:

Once approved, the CANP will form a part of the City of Prince Albert OCP and it will dictate the development of the remaining, undeveloped land in Crescent Acres.

FINANCIAL IMPLICATIONS:

The estimated cost of this project is \$20,000 and \$25,000 has been approved as part of the 2019/2020 Planning and Development Services budget.

OTHER CONSIDERATIONS/IMPLICATIONS:

There are no other options to the recommendation or any privacy implications to consider.

STRATEGIC PLAN:

In order for the City of Prince Albert to continue to be an innovative, welcoming, diverse and healthy city of opportunity, we need to continue to plan for our future. Updating and adopting the CANP is important because it further informs the goals and policy statements made in the OCP about how we intend to grow and evolve, and it shows current and future residents of Prince Albert what they can expect.

OFFICIAL COMMUNITY PLAN:

Area master plans are intended to form a part of a municipal OCP because they provide a greater level of detail regarding the development of a particular area. This is what allows a city to more accurately plan for its future – this includes planning for infrastructure, schools, parks, commercial space and more.

PUBLIC NOTICE:

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

ATTACHMENTS:

1. CANP Proposal Letter - AECOM

Written by: Kristina Karpluk, Planning Manager

Approved by: Director of Planning and Development Services & City Manager