



RPT 20-418

TITLE: Tax Title Assistance - Consulting Services Agreement

DATE: September 28, 2020

TO: City Council

PUBLIC: X

INCAMERA:

RECOMMENDATION:

1. That an agreement between the City of Prince Albert and Royal LePage Icon Realty to assist in the acquisition of tax title properties be approved; and,
2. That Mayor and City Clerk be hereby authorized to execute the Consulting Services Agreement.

TOPIC & PURPOSE:

To approve an agreement between the City of Prince Albert and Royal LePage Icon Realty to assist in the acquisition of tax title properties.

BACKGROUND:

Planning and Development Services is responsible to sell Tax Enforcement land once title has transferred into the name of The City of Prince Albert. In order to do so, certain precautions are necessary to secure a property and ready it for sale. Therefore, it has been required to procure assistance from various outside sources for their expertise in such areas as legal advise, security and other professional services.

PROPOSED APPROACH AND RATIONALE:

To secure a property and ready it for sale there are a number of processes to go through before it can be offered for Tender. Coordination between City personnel and outside sources

is vital. One of the outside sources had been Prince Albert Rental and Leasing Services Ltd, which has been acquired by Royal LePage Icon Realty. Staff was retained and have working knowledge and experience for what is required. Being a Property Management company they have many resources to draw from, some of those being:

1. Removal and cataloguing contents - access to storage units also allows them to store contents and continue to work with the former owner, taking them on as a client.
2. Cleaning Services – ensure dwelling and property are fully cleaned and debris removed.
3. Legal Services – serving documents, tracking sources, acts as liaison between former owner and the City.
4. Rental Services – has available units or contacts within the community for other methods of shelter.

Security services that have been used for the safety of City staff are: Bylaw Enforcement Officers, Police Officers and Commissionaires.

SPCA has been used as well for the removal of a number of cats.

Former owners are not always easy to find or make contact with, others are not so willing to leave, or just may have nowhere to go.

Therefore, in order to sell a property it needs to be secured to a state of sale. To get it to that point alternate resources are required and removes the City from unforeseen or other legal ramifications and social issues.

CONSULTATIONS:

Administration has been in discussion with representatives of Royal LePage Icon Realty who had worked with the former representative of Prince Albert Rental and Leasing Services Ltd, and are familiar with the requirements needed.

COMMUNICATION AND/OR ANNOUNCEMENT PLAN:

Once a decision has been made, Administration will immediately contact interested individuals to inform them of Council's decision and take the necessary steps to move forward.

OTHER CONSIDERATIONS/IMPLICATIONS:

There is no policy, financial or privacy implications, or other considerations.

STRATEGIC PLAN:

The City strives to provide high quality services to meet the dynamic needs and expectations of our citizens.

OFFICIAL COMMUNITY PLAN:

Section Fourteen: Finance

14.1 Background

Goals:

- ii Maintain effective management, efficiencies and accountability of the City's fiscal budgets and operations.

PUBLIC NOTICE:

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

PRESENTATION:

None

ATTACHMENTS:

1. Consulting Services Agreement

Written by: Leanne Fyrk, Property Coordinator II

Approved by: Director of Planning and Development Services & City Manager