



*RPT 21-68*

**TITLE:** Annual Notice to Consumers Report

**DATE:** February 10, 2021

**TO:** City Council

**PUBLIC:** X

**INCAMERA:**

---

**RECOMMENDATION:**

1. That the attached Annual Notice to Consumers Report for the period of January 1, 2020 to December 31, 2020 be approved as submitted.

**TOPIC & PURPOSE:**

The purpose of this report is to request formal approval of the Annual Notice to Consumers Report for the period of January 1, 2020 to December 31, 2020.

**BACKGROUND:**

In February of 2020, the Annual Notice to Consumers Report summarizing compliance for the period of January 1, 2019 to December 31, 2019 was approved.

**REPORT:**

The Compilation of an Annual Notice to Consumers report is a condition of the City of Prince Albert's Permit to Operate a Waterworks section 5.7. This report is to be formally approved by the Permittee (City of Prince Albert), made available to the consumers of the water system and be submitted to the Water Security Agency within 30 days of approval.

The attached report summarizes the quality of water produced and compliance to the sample submission requirements outlined within the Permit to Operate a Waterworks.

The City of Prince Albert Water Treatment facility supplied a reliable, high quality potable water throughout the year meeting or surpassing all regulatory requirements. One hundred percent compliance to the sampling and monitoring program outlined in the Permit to Operate a Waterworks was achieved.

The following are some of the key items included in the report.

- Bacteriological sampling
- Chlorine monitoring
- Turbidity monitoring
- Water quality monitoring

**OPTIONS TO RECOMMENDATION:**

Failure to approve the 2020 Annual Notice to Consumers Report will result in The City of Prince Albert being non-compliant to section 42 of The Waterworks and Sewage Works Regulations.

**COMMUNICATION PLAN:**

1. Following formal approval, the Annual Notice to Consumers report is to be published on the City of Prince Albert's website and a media release will be issued indicating the 2020 Annual Notice to Consumers report is available for viewing.
2. The water department will include a message on each utility bill that the report is available for viewing.
3. Upon completion of the above steps, a cover letter and the 2020 Annual Notice to Consumers report will be submitted to The Water Security Agency to achieve compliance to section 42 of The Waterworks and Sewage Works Regulations.

**STRATEGIC PLAN:**

This report supports the Core value of being Accountable and Transparent in providing accessible, timely and accurate information to the consumers on the quality of the potable water provided.

**OFFICIAL COMMUNITY PLAN:**

This report supports section 8.2 of the Official Community Plan by providing the City of Prince Albert residents, businesses and industries information on the quality of water they are provided.

**OTHER CONSIDERATIONS/IMPLICATIONS:**

There is no justification for In-camera, Public and/or Stakeholder Involvement, Policy Implications, Financial Implications, Privacy Implications

**PUBLIC NOTICE:**

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

**PRESENTATION: NONE**

**ATTACHMENTS:**

2020 Annual Notice to Consumers Report

Written by: Andy Busse, Water Treatment Plant Manager

Approved by: Director of Public Works & City Manager