

Annexation Timing and Next Steps

- **Feb 1, 2021**, initial Executive Committee meeting, 2 resolutions are required
 - o One to initiate the annexation process, and
 - o One to request a meeting with the RM of PA to negotiate the settlement and terms of the agreement.
- **Feb 3, 2021**, presentation to the PADPC (tentative)
 - o Propose the annexation, discuss the timing for the Byars Street extension, and discuss the update of the Crescent Acres Neighbourhood Plan.
- **Feb 11, 2021** (to be confirmed), presentation to the RM of PA
 - o Looking for a complementary resolution to begin the annexation process.
- **Feb 22, 2021**, City Council to formally approve the recommendations made to Executive on Feb 1, 2021.
- **March/April/May 2021**, annexation team to negotiate and finalize the financial settlement, as well as the terms of the annexation agreement, and prep annexation application
 - o Annexation agreement and related documents *shall* be in its complete form before starting public consultation as it needs to be available for the public to view.
- **June/July/Aug 2021**, complete public notice/hold the public meeting (if needed)
 - o **June 14, 2021**, Council must pass a resolution to have Administration notify the public of the proposed annexation:
 - **Issue notice on June 26, 2021** in the paper for 1 week,
 - **Issue letters June 28, 2021** to all required,
 - **Issue second notice on July 3, 2021** in the paper for 1 week, and
 - The public will have 4 weeks from the last day the newspaper article was run to submit concerns or objections – **August 7, 2021**.
 - o A public meeting is only required if the City receives written public objection. The logistics of setting up a public meeting in the summer, while we could still be restricted by COVID-19 regulations, means the best option is to plan ahead, use an existing Council meeting date and rely on our current safety/public hearing protocols. The meeting will be tentatively scheduled for **Aug 16, 2021**.
- **September 2021**, bylaws will be brought forward to both Councils for all 3 readings, finalizing the municipal portion of the annexation process
 - o **September 7, 2021 – City Council to approve annexation, and**
 - o **September 9, 2021 – RM of PA to approve annexation.**
- **October 2021**, submit annexation application to Community Planning (the province)
 - o Upon their review, the application will be forwarded to the Minister for final approval, and
 - o Upon the final approval of the Minister (made by Order), the land in question will be zoned and the City shall ensure that the OCP also speaks to the new land.